

Town of Oak Bluffs Cemetery Commissioners Minutes

August 11, 2011

Commissioners Present: Linda Wilson and John Tiernan

Others Present: Nicole L Morey, Travis Larsen (IT) and Ted Dooling

Records management discussion

Ted Dooling of Boston Computer Scanning explained the services offered by his company; a free public record search for burial names as well cemetery records management system with a monthly fee. The system would allow manage of cemetery records and new burials would be added to the public search database. He showed his company's website; explained various fields available (DOB, DOD, cause of death, etc) in the database. He said that when maps became available that they could be integrated onto the Town's page.

He said that if the Town provides a spread sheet with a list of burials they can put it on CemeteryFind.com and provide a link to Travis to place on the Town's website. This would be a free service.

He was advised that the Town does have the information on an EXCEL spread sheet. He took two cards from the file box to be scanned and returned to the Town. This was to allow the Commissioners to see what scanned card would look like.

Meeting adjourned.

Respectfully submitted,

Nicole L Morey
Office Administrator