

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, December 21, 2010, 8:30 AM
Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Melanie Marchand, Lisa Reagan;
Others: Principal's Office – Carlin Hart, Jennifer Arnold;
Superintendent's Office – Jim Weiss, Amy Tierney, Laurie Halt
Recorder - Marni Lipke

*Late arrivals
or early departures

The meeting was called to order. The Oak Bluffs School Committee (OBSC) thanked everyone for the holiday breakfast.

Minutes (Agenda Item #1)

- *LISA REAGAN MOVED TO APPROVE MINUTES AS FOLLOWS:*
 - *JUNE 30, 2010 AS AMENDED,*
 - *AUGUST 26, 2010 AS WRITTEN,*
 - *SEPTEMBER 21, 2010 AS AMENDED FOR TYPOS,*
 - *NOVEMBER 16, 2010 AS AMENDED FOR TYPOS;*
- *MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS* due to absence.

Financial Report (Agenda Item #3)

School Lunch Fund (See documents on file.)

The fund was again in substantial deficit. Food costs were higher than expected and participation was down. A local chef had helped prepare and preserve fresh vegetables and stayed to create a soup.

- Adult lunch prices had been raised – student lunch prices were usually set Islandwide.

Expenditure Report (See documents on file.)

- The Custodial Agency was a holding account for third party (building user) payments for extra custodial service. The funds were then paid to the custodians as regular salary.
- Professional Development expenditures included: smart board trainings, attendance at the National Association of Foreign Language Teachers, and some administrative trainings/conferences.
- Some supplies were returned for credit which would be entered as spent.

School Choice Fund (See documents on file.)

The OBSC briefly discussed the Glycol in terms of:

- excellent purchase price,
- installation cost and process,
- disposal of old barrels and storage for new barrels.

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• *MELANIE MARCHAND MOVED TO AUTHORIZE THE WITHDRAWAL OF \$22,240 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); PRISCILLA SYLVIA SECONDED; MOTION PASSED: 2 AYES, 1 NAY - LISA REAGAN, 0 ABSTENTIONS.* Ms. Reagan was not convinced the glycol was needed.

• Bids were being gathered on the new air compressor, which had to be installed by the State inspection January 26, 2011. The Town might consider this an emergency expense to be drawn from the Reserve Fund.

Sub Report: (See documents on file.)

- The bulk of the time paraprofessionals were filling in during teacher absences.
- A custodian suffering from an injury was hoping to return to work but could not obtain a doctors letter. The OBSC discussed his status re: retirement pension, sick leave, vacation and workman's compensation.
- The custodial substitutes were working extremely well.

Policy

(Agenda Item #5)

**Third Reading Bullying, Cyber-Bullying and Harassment Policy
Bullying Plan**

The Bullying Plan had been submitted and this vote would put OBS in compliance. Trainings could be instituted without hiring substitutes.

• There was statewide concern as to whether the new law would actually change practice or become another paper chase.

• *LISA REAGAN MOVED THE THIRD AND FINAL READING OF THE:*

- *MARTHA'S VINEYARD PUBLIC SCHOOL BULLYING POLICY;*

- *MARTHA'S VINEYARD PUBLIC SCHOOL CYBER BULLYING POLICY; AND*

- *MARTHA'S VINEYARD PUBLIC SCHOOL HARASSMENT POLICY*

MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Principal's Report

(Agenda Item #6)

Maintenance & Facility Issues: Glycol/Air Compressor (See above: #3)

School:

Red Stocking – Students collected \$3,000 by donating pennies, nickels dimes and quarters. Deborah Hammet and the third graders gave a great presentation.

Survey – results were illuminating and encouraging requesting more collaboration, leadership and organization. Prin. Hart would establish the Round Table as an advisory council. The OBSC commended the Administrators for this courageous survey (see 11/16/10 Minutes p. 3) and the School Administrators thanked Asst. Supt. Laurie Halt for her guidance.

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- It was noted that it looked like all MV Public Schools would acquire PowerSchool software making coordination and support easier and more available.

MS Progress Reports – A team of four administrators and two teachers would observe positive student experiences in the classrooms followed by a meeting to discuss the trends and information. Students would then be asked to tell the team what they were doing and what they learned. Each student would get a postcard thanking them for their participation. The OBSC expressed its excitement and enthusiasm with these Student Learning Expeditions (SLE). It was hoped that eventually school committee and community members might be included.

- The OBS Technology Teacher shared her work with others on the Island who were now using similar technology benchmarks.

- The OBSC heard two incidents of successful student learning and cross curriculum achievement

- Teacher Ellen Berube emailed parents everyday on the day's lessons so they could be discussed and reinforced at home.

- Prin. Hart and Supt. Weiss attended the OB Finance Committee meeting and explained that the Fiscal Year 2012 (FY12) Budget Guidelines had been received and the OBSC was working diligently to bring in a responsible budget.

Enrollment 390

Personnel

(Agenda Item #7)

Resignation

Paraprofessionals,

MELANIE MARCHAND MOVED TO ACKNOWLEDGE THE RESIGNATION OF PARAPROFESSIONALS LARRY TOLER AND MELISSA MURPHY; PRISCILLA SYLVIA SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

The OBSC suggested the position(s) not be filled for FY11 and other paraprofessionals be moved around accordingly (see below: #9)

School Advisory Council (SAC)

(Agenda Item #8)

School Improvement Plan (SIP)

- The SAC proposed that \$125,000 of School Choice moneys be put towards the budget and a capital plan be formed to spend the remaining \$30,000 on much needed furnishings. The OBSC debated the current financial status, Parent Teacher Organization donations towards cafeteria furniture and the unknown costs of the still unsettled union contracts.

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Old /New Business (Agenda Item #9)
FY12 Budget (See documents on file.)

- \$ 30,000 = 0.5 point rise over FY11.
- The secretaries had ratified their contract however the paraprofessionals and custodians were still in negotiations, consequently salary costs were not known but were projected to raise the budget about 2.75%.
- Staffing/class size projections for Academic Year 2011-12 (AY11-12) were carefully examined.
- The number of Second Grade sections could be reduced eliminating a teacher and a paraprofessional.
- This along with some minor adjustments would bring the FY12 Budget in at a 0.9% raise.
- Transportation costs dropped because Edgartown joined the MVPS bus program.
- Off-Island field trips had not been funded since 1998-99 and On-Island field trips were included in regular transportation costs.
- There was a question on the reduction in Wastewater fees.
- The OBSC directed that:
 - the Copier Supplies and Maintenance lines more accurately reflect actual spending,
 - supplies be consolidated into school-wide (or departmental) line items, and
 - a history of OBS budget reductions be drafted.
- *MELANIE MARCHAND MOVED TO PRESENT OAK BLUFFS SCHOOL FISCAL YEAR 2012 BUDGET DRAFT #2 TO THE PUBLIC HEARING; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The OBSC discussed the opportunities for balancing the FY11 Budget afforded by the resignation of two paraprofessionals (see above #7) and agreed as follows.
 - One position would be filled to replace the one-on-one substitute (now working with a new Special Needs student).
 - The other would not be replaced and the Administration would reconfigure the other paraprofessionals as best served the students. However this position would remain in the FY12 budget to cover unforeseen enrollment.
- The Public Hearing on the OBS FY12 Budget and the next OBSC meeting will be 4:00PM January 4, 2011 at the Oak Bluffs School Library.

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Correspondence (See documents on file.) (Agenda Item #10)

Two letters of thanks were received:

- a grateful and gracious letter from Ralph Marche for the computer graphic and hand decorated 3rd or 4th grade cards sent to the Jamaica Plains Boston Veterans Hospital;
- an Island family description of the heartening affect of the cards sent to the MV Hospital.

- Asst. Supt. Laurie Halt commended the sixth grade staff for their organization and donations for the free store allowing students to holiday shop for their families.

Old /New Business (Agenda Item #9)

There was a brief discussion on litter and food in the gym from after school sports.

Adjourn

- *LISA REAGAN MOVED TO ADJOURN AT 10:13AM; MELANIE MARCHAND SECONDED; MOTION PASSED UANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Documents on file:

Agenda 12/21/10

OBS Leadership Values November 2010

OBS FY'12 Budget Analysis Draft #2 12/21/10

OBS Proposed Budget for 2011/2012 Draft #2 (7 p.) 12/21/10

OBS Proposed Employee List for 2011-2012 (4 p.) 12/21/10

OBS Carousel Issue #14 (2 p.) 12/21/10

School Committee Meeting 9/16/10 Cover Sheet

Revolving Lunch 2009-2010 10/14/10

Fund Balances 2010-2011 12/20/10

OBS General Fund Expenditure Report 2010-2011 (8 p.) 12/20/10

New Bedford Plumbing & Heating Corp. invoice 12/20/10

YTD Sub Expenses 2010-2011

Minutes Approved as written for typos January 18, 2011.