

**OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD**  
**Tuesday, April 29, 2010, 8:30 AM**  
**Oak Bluffs School Conference Room**

Present: Chair - Priscilla Sylvia, Melanie Marchand, Lisa Reagan;  
Others: Principal's Office – Laury Binney, Jennifer Arnold;  
Superintendent's Office – Jim Weiss, Laury Binney, Amy Tierney,  
Recorder - Marni Lipke \*Late arrivals  
or early departures

The meeting was called to order.

**Minutes: February 16, 2010 & March 16, 2010** (Agenda Item #1)

• *LISA REAGAN MOVED TO APPROVE THE FEBRUARY 16, 2010 MINUTES AS WRITTEN AND THE MARCH 16, 2010 MINUTES AS AMENDED; MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

**Financial Report** (Agenda Item #3)

**Expenditure Report** (See documents on file.)

The Fiscal Year 2010 (FY10) Budget was ~\$8,300 in deficit – projected to reach \$50,000 by June 30th. Discussion covered contributing factors and other issues:

- \$300,000 in budget cuts over the last two years,
  - unexpected reductions in State reimbursement,
  - unexpected legal costs,
  - unexpected and expected staffing changes,
  - paraprofessional numbers including one-on-one Special Education (SpEd) staffing,
  - professional development and substitutes for same, including Rural Education Achievement Program (REAP) grant use,
  - SpEd expenses and cuts in Circuit Breaker reimbursement,
  - Town/School residential tuition reimbursement mechanism (see 9/1/09 Minutes p. 2),
  - advisory salaries,
  - consolidation of all supply lines.
- The FY11 budget was likely to be even tighter with continuing reductions in State and Federal funding so that even more stringent measures would be necessary.
- The Oak Bluffs School committee (OBSC) thanked Amy Tierney for her hard work and clear presentation, and Principal Laury Binney for providing quality education.

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- *LISA REAGAN MOVED TO AUTHORIZE THE TRANSFER OF*
  - *\$30,000 IN SALARY EXPENSES FROM THE GENERAL FUND TO BE PAID FROM THE SCHOOL CHOICE FUND AS PREVIOUSLY COMMITTED, AND*
  - *AN ADDITIONAL \$20,000 FOR SALARY EXPENSES FROM THE GENERAL FUND TO BE PAID FROM THE SCHOOL CHOICE FUND:*
- MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• Third quarter School Choice and Circuit Breaker payments had been received with the fourth quarter anticipated for June 30th.

### **School Choice Fund** (See documents on file.)

- Cars driving onto the field resulted in a large Spring bill from Crossland to repair damage to the irrigation system. The Chair would approach the Oak Bluffs Highway Dept. re: surplus fencing or other aesthetic way to block vehicular access to the field.
- *LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$2,558 FROM THE SCHOOL CHOICE FUND TO PAY THE CROSSLAND INVOICE AS SUBMITTED (see documents on file); MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*
- A detail of BTU repairs by room showed no particular patterns.
- A detail of mileage charges was also provided.
- A custodial request for a leaf blower was left to the discretion of the principal.

### **(Vineyard Generator)**

The back-up generator underground tanks had to be pumped out incurring costs for labor, vacuum trucks, ferry transport and disposal of waste oil. No replacement was planned as the generator carried 2 - 3 days worth of fuel. Town / School cost sharing was briefly revisited (see 3/16/10 Minutes p.1).

- *LISA REAGAN MOVED TO PAY UP TO \$2,4000 TO PUMP OUT AND DISPOSE OF THE BACK UP GENERATOR EXTRA FUEL TANKS; MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

A teacher-used copier (4 years - 2,000,000 copies) would cost about \$5,000 to repair / maintain. As three other schools were also in need of copiers the Superintendent's Shared Services Office was in price negotiations with DaRosas.

- Teachers were moving steadily away from paper – allowing use of scrap, electronic correspondence, smart boards, etc.

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**FY11 Budget**

The OBSC and Administration gratefully acknowledged the community support for quality education and the Oak Bluffs School as demonstrated by the passage of the Town budget (which included the MV Regional High School (MVRHS) FY11 Budget and the OBS staff steps/longevity) and the OBS override (see below Superintendent's Report).

However it was again noted that the FY11 Budget was cut to the bone (see above).

An advertising glitch and reconfiguration of the OBS Office secretaries had slightly delayed hiring Judy Kitichin's successor. There would be a training overlap as usual.

- Ms. Kitchin's departure unfortunately coincided with the retirement of the Town Accountant (see 6/16/09 p. 5), and the serious illness of the Town Treasurer, thus presenting a substantial loss of institutional memory and requiring special care in financial procedures.

**Year-End Audit**

Although there were findings in regards to Town reporting the School itself had no material weakness or serious findings. The OBSC asked that presentation of the audit/management letter be either entirely electronic and/or "greener".

**School Lunch Fund** (See documents on file.)

School lunch had a good month and took in a lot of revenue. There was some confusion over greenhouse seedlings for summer vegetables.

**Superintendent's Report** (Agenda Item #4)

**Town Meeting Discussion**

Five of the six Island towns had now passed their school budgets with little or no discussion at the Annual Town Meetings (see above Financial Report). However as above FY11 was expected to be financially difficult.

**Policy** (Agenda Item #5)

**School Choice** (See documents on file.)

The School Choice policy was reviewed (as usual at this time of year) and a number issues were emphasized/clarified.

- The OBSC had voted and the policy mandated a compulsory cut off enrollment for the acceptance of any school choice student into each section or class.

- In addition the principal could declare any section or class closed to school choice candidates below the mandated cut off in consideration of class make-up (i.e. larger than usual SpEd population, difficult configurations, etc.).

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- In the best interest of the student, families moving out of town in the middle of the school year were allowed to submit a letter of request for their children to finish the school year (regardless of section size or class make-up). However to continue at the OBS the following year the students would have to re-apply at the usual deadline as regular school choice candidates (subject to all standard policy parameters).
- Provided school choice slots were available all school choice students could be accepted or 'lotteried' in with preference given to those with siblings in the school, or parents among the staff, as voted in the School Choice Policy.
- The above parameters had to be enforced without regard to individual student applicants.
- Once school choice students were accepted they became the responsibility of the Oak Bluffs School for the duration of their k through 8 education – i.e. the OBS became the residential school district for the students.
- Students residing in other Towns but remaining in the OBS by subterfuge could be forced to leave.
- The OBS currently had 60 School Choice students.
- Grades 1, 4, 5 and 7 were above the enrollment cut off and grade 6 was closed at the discretion of the principal for its challenging make up.

There was a brief discussion on:

- the best interest of the students,
- the frequency of enrollment determination,
- growing enrollment and the problem of increasing staff within a stringent budget,
- 33 verified Oak Bluffs students attending the Charter School.
- dependency on School Choice Funds for facility maintenance and operating budget support.

MELANIE MARCHAND MOVED AND LISA REAGAN SECONDED TO CONTINUE THE SCHOOL CHOICE POLICY BY CONSENSUS.

### **Principal's Report**

(Agenda Item #6)

#### **Maintenance & Facility Issues: Painting**

The façade and cupola had been nicely repaired and painted (see 9/22/09 Minutes p. 3). In view of the urgency of needed repairs IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE TO AUTHORIZE THE ADMINISTRATION TO COLLECT THREE DOCUMENTED QUOTES FOR PAINTING THE NEXT SECTION.

#### **Enrollment - 413 / School Choice – 60 / “quota” students**

Enrollment had increased to 413. Several of the new mid-year students were completely non-English speaking but would be required to participate in the imminent MCAS tests –although their scores would not be counted in the School Report.

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- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE TO WRITE A LETTER TO THE DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION PROTESTING THE DISCOURAGING EFFECT OF THIS POLICY ON NEW STUDENTS.

- Unfortunately, a family that had moved in the middle of this school year would be unable to attend next year as the relevant classes were already above the school choice cut-off (see above School Choice Policy).

- Kindergarten orientation went well with a good cross section of 41 incoming students (so far) – two thirds of which were first /eldest children.

The Student Council was promoting “Green Week” including: light bulb exchanges and trash collection.

- Parents were welcome to any of the surplus student desks (after checking in with office).

The Spring Play was highly enjoyable; a cadre of five drama enthusiast students was saluted.

### **Personnel**

(Agenda Item #7)

#### **New Hires: K. Gould, Resignation: J. Johns**

- *LISA REAGAN MOVED TO ACCEPT WITH REGRET PARAPROFESSIONAL JESSICA JOHNS' RESIGNATION: MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

The OBSC noted the difficulties of one-on-one SpEd teaching and staff burnout.

The school was advertising and hiring two positions for Academic Year 2010-11: a third grade teacher, and an office secretary.

### **School Advisory Council (SAC)**

(Agenda Item #8)

The issue of electronic editing was raised in regards to drafting the School Improvement Plan (SIP).

- Open meeting law forbade a municipal entity (such as the SAC or the OBSC) from any deliberation (discussion, exchange) outside of a meeting.

- Information could be posted but no comments (or responses) could be exchanged.

- An explanation should be provided for any SIP goals that were discontinued (i.e.: how fulfilled, or how obsolete, etc.)

- All goals should be based on student needs.

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**Old /New Business**

(Agenda Item #9)

**Donations: Softball League**

• *LISA REAGAN MOVED TO ACCEPT WITH GRATITUDE \$100 FROM THE WOMEN'S SOFTBALL LEAGUE FOR ATHLETIC BALLS; MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• *LISA REAGAN MOVED TO NOMINATE PRISCILLA SYLVIA AS CHAIR OF THE OAK BLUFFS SCHOOL COMMITTEE; MELANIE MARCHAND SECONDED; NOMINATIONS WERE CLOSED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

The next OBSC meeting will be Tuesday, 8:30AM May 18, 2010 at the Oak Bluffs School Conference Room.

**Adjourn**

• LISA REAGAN MOVED TO ADJOURN AT 10:21AM; MELANIE MARCHAND SECONDED; MOTION PASSED BY CONSENSUS

**Documents on file:**

Agenda 4/29/10

School Committee Meeting 4/29/10 Cover Sheet

Fund Balances 2009-2010 4/1/10

OBS General Fund Expenditure Report 2009-2010 (8 p.) 4/22/10

Revolving Lunch 2009-2010 4/1/10

Revolving Lunch 2008-2009 9/11/09

School Choice Expenses 2009-2010 (2 p.) 3/29/10

Account Detail: School Choice Expenses

YTD Sub Expenses 2009-2010 4/15/10

Account Detail: Mileage Expenses

Crossland Landscape Inc. Invoice 4/23/10

SAC recommendations for 2009-2010 OBS Budget

OBS FY'10 Budget Analysis 4/27/10

OBSD Reductions as discussed at the September 1, 2009 School Committee Meeting

Ratcliff Memorandum re: Special Town Meeting October 20, 2009 11/4/09

OBS Employee List 2010 Budget to Actual (3 p.) 4/28/10

OBS General Fund Expenditure Report 2009-2010(8 p.) 4/28/10

Fund Balances 2009-2010 4/28/10

OBS Advisory Council Meeting 4/8/10

MVPS School Choice Policy (2 p.) 9/18/07

**Approved as written May 18, 2010.**

**All-Island School Committee of the Martha's Vineyard Public Schools**  
**Edgartown School Committee**  
**Oak Bluffs School Committee**  
**Tisbury School Committee**  
**Martha's Vineyard Regional High School Committee**  
**Up-Island Regional School Committee**  
**6:00 PM, Thursday, April 29, 2010**  
**Martha's Vineyard Regional High School Library**

Present:

Up-Island Chair - Dan Cabot, Roxanne Ackerman,  
Skip Manter, Susan Parker  
Edgartown David Rossi, Les Baynes,  
Oak Bluffs Priscilla Sylvia, Melanie Marchand, Lisa Reagan,  
Tisbury Bob Tankard, Colleen McAndrews,

Others

Shared Prog. Of.	Supt. Jim Weiss Business Administrator – Amy Tierney Asst. Supt. for Curriculum & Instr. – Laurie Halt Dir. Of Student Support Services – Dan Seklecki
Principals	Oak Bluffs – Asst. Prin. Jennifer Arnold,
Press	Tom Mayhew - MVTV
Recorder	Marni Lipke

\* Late arrivals or early departures

**Title I Policies – First Reading** (See documents on file.) (Agenda Item # VI)

**A. Comparability Procedures**

**B. Supplement, Not Supplant Policy and Procedure**

**C. Program Evaluation Procedure**

These three policies were formulaic codification of current practice for Title One federal grant moneys – funding support primarily for students in poverty needing academic help in core subjects. The grant was actually “sunsetting” in both Martha's Vineyard and Massachusetts (see 3/11/10 Minutes p. 3-4 #V). The primary Title One teacher would be present at the May meeting to answer any questions.

- The AISC adjourned at 7:52PM for the local school committees to vote.
- THE EDGARTOWN SCHOOL COMMITTEE (ESC) WAS CALLED TO ORDER AT 7:52PM.
- *MR. LES BAYNES MOVED THE FIRST READING OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS:*
  - *TITLE ONE COMPARABILITY PROCEDURE,*
  - *TITLE ONE SUPPLEMENT NOT SUPPLANT POLICY AND PROCEDURE,*
  - *TITLE ONE EVALUATION PROCEDURE;*

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*MR. DAVID ROSSI SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

- THE ESC ADJOURNED BY CONSENSUS.

- THE TISBURY SCHOOL COMMITTEE (TSC) WAS CALLED TO ORDER.
- *MR. ROBERT MOVED THE FIRST READING OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS:*

- *TITLE ONE COMPARABILITY PROCEDURE,*
  - *TITLE ONE SUPPLEMENT NOT SUPPLANT POLICY AND PROCEDURE,*
  - *TITLE ONE EVALUATION PROCEDURE;*

*MS. COLLEEN MCANDREWS SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

- THE TSC ADJOURNED BY CONSENSUS.

- THE OAK BLUFFS SCHOOL COMMITTEE (OBSC) WAS CALLED TO ORDER.
- *LISA REAGAN MOVED THE FIRST READING OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS;*

- *TITLE ONE COMPARABILITY PROCEDURE,*
  - *TITLE ONE SUPPLEMENT NOT SUPPLANT POLICY AND PROCEDURE,*
  - *TITLE ONE EVALUATION PROCEDURE;*

*MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

- THE OBSC ADJOURNED BY CONSENSUS.

- THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE (MVRHSC) WAS CALLED TO ORDER.

- *MS. PRISCILLA SYLVIA MOVED THE FIRST READING OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS;*

- *TITLE ONE COMPARABILITY PROCEDURE,*
  - *TITLE ONE SUPPLEMENT NOT SUPPLANT POLICY AND PROCEDURE,*
  - *TITLE ONE EVALUATION PROCEDURE;*

*MR. LES BAYNES SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*

- THE MVRHSC ADJOURNED BY CONSENSUS AT 7:54PM.



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- THE UP ISLAND REGIONAL SCHOOL COMMITTEE (UIRSC) WAS CALLED TO ORDER AT 7:54PM.
- *SUSAN MOVED THE FIRST READING OF THE MARTHA'S VINEYARD PUBLIC SCHOOLS:*
  - *TITLE ONE COMPARABILITY PROCEDURE,*
  - *TITLE ONE SUPPLEMENT NOT SUPPLANT POLICY AND PROCEDURE,*
  - *TITLE ONE EVALUATION PROCEDURE;**SKIP MANTER SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS.*
- THE UIRSC ADJOURNED BY CONSENSUS.
- *SKIP MANTER MOVED TO ACCEPT WITH ENORMOUS GRATITUDE AN ANONYMOUS GIFT OF \$12,000 TO THE CHILMARK SCHOOL FOR THEATER AND ARTS PROGRAMS; DAN CAB OT SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS.*
- Again boiler plate codification of existing practice was needed to move forward with the design Request for Qualifications (RFQ) (see documents on file).
- *SKIP MANTER MOVED TO ADOPT THE UP ISLAND REGIONAL SCHOOL DISTRICT DESIGNER SELECTION PROCEDURES; SUSAN PARKER SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS.*
- The UIRSD was the awarding entity and the UIRSC was the approving body. The RFQ would be posted in the Vineyard Gazette and Central Register.
- Responses would be opened May 5th and the recommendation brought to the UIRSC for a vote at its May 17th meeting.
- *SUSAN PARKER MOVED TO APPOINT MARTHA'S VINEYARD PUBLIC SCHOOLS BUSINESS ADMINISTRATOR AMY TIERNEY, WEST TISBURY SCHOOL PRINCIPAL ROBERT LANE, AND AN INDEPENDENT EXPERT IN THE TRADES TO BE APPOINTED BY THE ABOVE TWO MEMBERS TO BE THE AWARD RECOMMENDATION COMMITTEE; ROXANNE ACKERMAN SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS.*
- If the trade representative would be paid if necessary.
- The UIRSC requested a clerk of the works be present constantly throughout the construction /repairs.

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Edgartown School Committee  
Oak Bluffs School Committee  
Tisbury School Committee  
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**Adjournment**

- *SKIP MANTER MOVED TO ADJOURN AT 8:10PM; DAN CABOT SECONDED;  
MOTION PASSED UNANIMOUSLY.*

**Documents on File:**

Agenda 4/29/10

MVPS Title 1 Comparability Procedure

MVPS Title 1 Supplement, Not Supplant Policy and Procedure (2 p.)

MVPS Title 1 Program Evaluation Procedure

UIRSD – Awarding “Authority Designer Selection Procedures Adopted 4/29/10 (5 p.)