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OBSC.FY111 Budget Analysis Draft #1 11/17/08

Marni
Office On Call/Order Out Of Chaos
Vineyard Haven, MA
508-696-6198

Draft

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD

Thursday, November 17, 2009, 8:30AM

Oak Bluffs School Conference Room

Present: Chair - Priscilla Sylvia, Melanie Marchand, Lisa Reagan;
Others: Principal's Office nLaury Binney

Office n Jim Weiss, Laurie Halt, Amy Tierney

Superintendent's

Recorder - Marni Lipke

The meeting was called to order at 4:40 PM.

Minutes: (Agenda Item #1)

October 27, 2009

**MELANIE MARCHAND MOVED TO ACCEPT THE OCTOBER 27, 2009 MINUTES AS AMENDED;
LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**

November 6, 2009

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**I MELANIE MARCHAND MOVED TO ACCEPT THE NOVEMBER 6, 2009 MINUTES AS AMENDED;
LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**

(Agenda Item #3)

Financial Report

(See documents on file.)

School Lunch Fund

and food costs up but the account was still in the black.

Revenues were down

(See documents on file.)

Expenditure Report

The FY10 Budget had been adjusted in keeping with the Special Town Meeting vote. School Choice fund transfers had not yet been completed.

- All agreed the budget was extremely tight at 15% unencumbered and only about \$14,000 for supplies this early in the school year.

- Transportation would be encumbered.

- Special Education (SpEd) Expenses were overdrawn and should be restored by warrant article (see 9/1/09 Minutes p. 2).

- The Supt. Of. Budget would not show monthly updates.

School

Choice Fund (See documents on file.)

The School Choice Fund was over \$400,000 and three more payments were expected in Fiscal Year 2010 (FY10).

I BTU performed the annual boiler check.

I Perry Electric repaired every light in the parking lot.

I Vineyard Bottled Water sold green products at excellent prices. The Oak Bluffs School (OBS) was having difficulty contacting Eco MV for returns and credit.

I LISA REAGAN MOVED TO AUTHORIZE THE WITHDRAWAL OF \$6,062.94 FROM THE SCHOOL CHOICE FUND TO PAY THE INVOICES AS SUBMITTED (see documents on file); MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD**November 17, 2009****2**

ESS Contract would expire March 2010 and encompassed only cleaning, refocusing and testing exterior and interior cameras with all other service at \$90/hr. Unless non-contract rates and service were punitive the contract would not be renewed.

H1N1 Postage Notification letters were an extraordinary expense and would be held for possible year-end School Choice Fund vote pending other postage expense.

Report (Agenda Item #4) **Superintendent's**

Conflict of Interest Sign Sheets

the added paperwork of the required filing. **Everyone protested**

(Agenda Item #5) **Policy**

Building Use

The Building Use Policy was read into the record again: Building use will be severely limited to reduce costs. student use will be a priority, adult use will be limited and there will be no use for non-school activities permitted on weekends, vacations and holidays.

Exceptions to this would open building use to all groups if otherwise discrimination issues would arise.

The protocol was:

- to submit applications through School Secretary Helen Hall to Prin. Laury Binney and Assistant Principal Jennifer Arnold who would review and grant or deny permission according to the policy.

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- Groups wishing to appeal the decision should inform Principal Binney who would bring the matter before the Oak Bluffs School Committee (OBSC).

A long and heated discussion followed on a number of points.

i Severe budget cuts had forced the change in policy and money was not available to pay for use in terms of wear and tear on the building, custodial coverage, utilities, and gym floor maintenance.

i A Farm Neck Grant application (\$6,500 to be awarded in December 2009) might cover a polyurethane coat for the gym floor and some expenses (see 10/27/09 Minutes p. 2 #3).

i The OBSC expressed frustration on implementing the policy, regrets on the loss to the community (especially during these difficult economic times) and a wish to reconsider the policy.

i Lisa Reagan strongly protested the state of the OBS during the previous weekend's School Play.

i Prin. Binney stated that custodians had never been hired for weekend events, most clean up being done by parents and volunteers. A line item for Extra Services Custodial was used for emergency facility issues and town meetings, for which custodians were paid time and a half.

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i Contradictory directions and/or confusion on the building use policy and custodial substitutes included a number of issues:

- custodians who had volunteered their time for weekend events,
- current shortage in custodians (one laid off, one on leave),
- building care and staff current participation in such,
- staff and community feedback/innuendo,
- intra-administrative communications, and
- OBSC / Administration relations.

i The building could not be opened for events if the OBS could not care for it.

i The 8th grade fundraising bazaar would be told that no custodian was on duty and they were responsible for cleaning the building including bathrooms.

i The building should look clean and presentable at all times and Prin. Binney had the authority to hire

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and find funds for a custodian and/or substitute to cover events as he saw fit.

There would be no extraneous use of the building until the Farm Neck Grant was decided.

The OBSC asked Principal Binney to bring extraordinary building problems to them.

Principal's Report

(Agenda Item #6)

Maintenance &

Facility Issues: Exhaust Fans - The

Gas Problem

After a shut down it was found the smell of gas was due to shifting burner regulation in response to the quick changes in spring and fall daily temperatures.

Painting Quotes

Two of the three emergency exterior painting quotes were unexpectedly low. The OBSC asked for checks on: status, references and scaffolding.

The new Gutters

looked beautiful although one downspout needed brackets.

Sand in Playground - The Parent Teacher Organization (PTO) continuing its playground maintenance had checked and found the safety margin sufficient.

Custodian for

February Road Race - Administration would start asking for a custodian to cover the event; without a custodian the event would have to be canceled.

Enrollment

School Choice Number - 55 An Oak Bluffs family had recently moved out of town, adding another School Choice student.

SES Tutoring

Program all designated students were attending ((see 9/22/09 Minutes p. 4 and 10/27/09 Minutes p. 4).

School

Play: Alladin Nov. 12-14 drew a large audience and was great fun.

Grandparent and Emergency Medical Technician (EMT) Rich Michaelson volunteered to maintain the OBS defibrillator. The Ambulance Dept. would be advised.

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OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD**November 17, 2009****4**

Prin. Binney wrote a successful \$2,000 grant application to cover intensive Reading Recovery teacher training.

Personnel**(Agenda Item #7)****W. Federowitz** was

hired to replace Martina Avilina at roughly equivalent salary.

W. Berry ñ was being

REAP grant funded two days a week.

School Advisory Council (SAC)**(Agenda Item #8)**

The SAC met and but not yet drafted the FY11 budget. However given the huge cuts in the last and current fiscal years there was a strong consensus to recommend a level service budget. It was clear at this point that any further cuts would have to be in personnel.

¶ The OBSC reminded the SAC that as the largest school Oak Bluffs would pay the larger share of the Superintendent's Shared Services Office Budget which would not be level-funded. This meant the OBS Budget would have to be at least ñ3% to be level funded. (Furthermore OBS would pay the largest share of the MV Regional High School (MVRHS) Budget which would not be level funded due to dropping Mass. State revenues.)

¶ The OBSC urged the SAC to attend all Finance Committee meetings to advocate for the schools, especially the December 3rd meeting.

Old /New Business (See documents on file.) **(Agenda Item #9)**

Preliminary background documents for the FY11 Budget were reviewed.

¶ Title One funding for Reading Recovery could not be counted on for the coming year. The Town was already paying benefits for the position.

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! A SpEd student requiring a one-on-one paraprofessional was graduating and the paraprofessional was expected to retire.

! The OBS site budget was only up 0.5% from the adjusted FY10 Budget. However the OBS share of the Supt. Shared Services budget constituted a substantial raise so that ~\$258,000 was needed to bring the budget back down to 0%.

! There was a discussion on continuing the additional \$30,000 School Choice Fund committed when the FY10 Budget was adjusted (see 12/1/09 Executive Session Minutes p.2). It would bring the School Choice Fund use in the operating budget to \$185,000.

! This draft showed a total OBS FY11 spending budget at \$6,099,000 of which \$5,840,000 would be from the general fund.

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Building Use Fund

A fund allowing the OBS to receive building use fees would deduct slightly from the Town General Fund but would make community use of the building possible. The next step was to approach the Town Treasurer and Administrator.

Donation Acceptance

LISA REAGAN MOVED TO GRATEFULLY ACCEPT THE MARTHA'S VINEYARD SAVINGS BANK DONATION OF \$600 FOR BASKETBALLS; MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Auditor's Issue

In keeping with the Auditor's recommendation:

LISA REAGAN MOVED TO ACCEPT LEGAL MAXIMUM BALANCE ON THE STUDENT ACTIVITY CHECKING ACCOUNT AS RECOMMENDED BY THE TOWN TREASURER; MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Parent Groups (PTO)

(Agenda Item #11)

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Math Support**Presentation & H1N1 Update: Tuesday 11/17**

OBS had confirmed

10-12 students with the H1N1 flu.

A FY11 Budget Workshop was scheduled for 8:30AM December 8, 2009 at theOak Bluffs School Conference Room.The OBSC Public Hearing on the FY11 Budget was rescheduled for December 15,2009.**Executive Session**

(Agenda Item #12)

MELANIE MARCHAND MOVED TO GO INTO EXECUTIVE SESSION AT 10:37AM NOT TO RETURN TO REGULAR SESSION UNDER MASS. GENERAL LAW CH. 39 SECTION 23B #2 FOR THE PURPOSE OF DISCUSSING DISCIPLINE OR DISMISSAL OF AN EMPLOYEE AND TO INVITE SUPERINTENDENT JIM WEISS, ASSISTANT SUPERINTENDENT LAURIE HALT, BUSINESS ADMINISTRATOR AMY TIERNEY, PRINCIPAL LAURY BINNEY AND RECORDER MARNI LIPKE TO BE PRESENT; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: MELANIE MARCHAND AYE, LISA REAGAN AYE, PRISCILLA SYLVIA AYE.

Adjourn

LISA REAGAN MOVED TO ADJOURN AT 10:47AM; MELANIE MARCHAND SECONDED; MOTION PASSED UNANIMOUSLY: MELANIE MARCHAND AYE, LISA REAGAN AYE, PRISCILLA SYLVIA AYE.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD**November 17, 2009****Documents on file:**

Agenda 11/17/09

Fund Balances 2009-2010 11/16/09

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OBS General Fund Expenditure Report (8 p.) 11/16/09
School Committee Meeting 11/17/09 Cover Sheet
Fund Balances 2009-2010 11/10/09
OBS General Fund Expenditure Report (8 p.) 11/13/09
Revolving Lunch 2009-2010 11/2/09
Revolving Lunch 2008-2009 9/11/09
Tally Slip
BTU Control invoice 9/13/09
BTU Control invoice 10/31/09
BTU Control invoice 10/24/09
Hinckley & Sons, Inc. invoice 10/5/09
J. Sallese & Sons, invoice 10/2/09
Perry Electric, invoice 11/5/09
Vineyard Bottled Water, invoice 10/29/09
Vineyard Bottled Water, invoice 10/29/09
Vineyard Bottled Water, invoice 10/1/09
Vineyard Bottled Water, invoice 11/6/09
School Choice Expenses 2009-2010 10/27/09
YTD Sub Expenses 2009-2010 11/10/09
OBS Employee List 2010 to 2011 for Budgeting Purposes (3 p.) 11/17/09

OBS Proposed 2010-2011 Budget Draft #1 (7 p.) 11/16/09

i OBS FY11 Budget Analysis Draft #1 11/17/08

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