

Oak Bluffs
Community Development Council
Ad Hoc Fiscal Task Force Sub Committee
Task force email: obadhocfinance@gmail.com

CDC Meeting #152
Task Force Meeting # 14
Minutes of 10.12.11
9am-Town Hall Meeting Room
Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Fred Hancock, Renee Balter, Bob Huss, James Westervelt (recorder)
Non-Voting member Christine Flynn (MVC)
Also attending Finance Committee Chairman Steve Auerbach

Item: Minutes

Minutes of meeting Ad Hoc Fiscal Task Force meeting #12 & CDC meeting #150 was read and accepted. Notes of an unofficial meeting (no quorum) #13 and CDC #151 were acknowledged.

Item: Public Comment- None

Item: Review

Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.

“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.

Objective:

- a. develops criteria for essential Town services.**
- b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
- c. recommend potential spending reductions.**
- d. recommend potential revenue increases.**

Item: Update

Terry thanked Christine for getting the task force census figures for our review. A brief discussion was had over what town department we should study next. Perhaps the departments with the largest budgets should be looked at.

Item: Fees & Fines

The task force returned to the fee and fine study. It was noted that some departments use computers and other don't. We need to get the Munis System up and running. Terry mentioned the study of fee and fine collections in the city of Milwaukee and how they share similar problems like Oak Bluffs. Sending Invoices with multiple ways to pay were recommendations from their report.

The task force then reviewed the work Priscilla has done on fee and fine regulations. Terry will integrate the new findings with our master excel sheet on department fees and fines. Terry will also ask the Town Administrator to direct department heads to report how many fees or fines were issued and how much collected by each department for fiscal year 2011.

Parking at the North Bluff parking area near the Island Queen dock was discussed. It was decided that we should seek reinstatement of the pay to park system of a few years ago. Renee will look into this and see if she can locate some mapping of the area. Renee will also check with Tisbury and see what their policy is on buses and taxis. Bob will check to see what the Steamship Authority does in Tisbury regarding taxis.

It was discussed to recommend increases for inn holder, lodging, harbor business, retail should go to \$100.

Renee brought up the chapter #91 issue around the harbor and the possibility to license businesses there.

Item: COA

Renee will meet with the COA Trustees to discuss services provided at the senior center.

Item:

Assignment for all: Review management report focusing on the EMS/Ambulance service.

Item: Public Input-None

Adjournment: 10:33am

Future meetings: **10.26**, 11.9, 11.23, 12.14, 12.28, and 1.11.12.

Documents:

Town fee and fine schedule as compiled by the task force.

Oak Bluffs
Community Development Council

Town Hall Meeting Room

Meeting #152

09.14.11

9am

Members Present:

Terry Appenzellar, Priscilla Sylvia, Renee Balter, James Westervelt (recorder)

Minutes:

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Adjournment 10:34am

