

Oak Bluffs  
Community Development Council  
Ad Hoc Fiscal Task Force Sub Committee  
Task force email: [obadhocfinance@gmail.com](mailto:obadhocfinance@gmail.com)

CDC Meeting #151  
Task Force Meeting # 13  
Minutes of 09.28.11  
9am-Town Hall Meeting Room  
Members in attendance:

Acting Chairman James Westervelt (recorder), Priscilla Sylvia, Nancy Phillips,  
Non-Voting Member Christine Flynn  
Also attending Board of Selectmen Chairman Kathy Burton

**Item:** There not being enough members for a quorum the attending members discussed the work Priscilla is doing by going through Town regulations in the Clerk's Office and finding more fees for various departments. She will combine what she finds with the already compiled update.

Also discussed:

An Oak Bluffs Code of Regulations covering all fees and fines.  
A chain of responsibility and accountability in the collections and enforcement of all fees and fines.  
A flow chart for discussion at our next meeting of the Fees and Fines Code of Regulations and a chain of responsibility and accountability. (Nancy will work on the flow chart)  
Litigation vs. liens and the Munis system software.  
The lack of participation from the representatives of the BOS and FinCom and Brian Hughes.  
Christine has 2000 census figures and is awaiting detailed 2010 census figures.

It was suggested that letters be sent to the BOS, FinCom and Brian Hughes to ascertain their commitment to the task force.

This unmeeting broke up at 9:43am

Future meetings: **10.12**, 10.26, 11.9, 11.23, 12.14, 12.28, and 1.11.12.

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Community Development Council

Town Hall Meeting Room  
Meeting #151  
09.28.11  
9am

**Members Present:**

Priscilla Sylvia, Nancy Phillips, Priscilla Sylvia, James Westervelt (recorder)

**No quorum**

