

Oak Bluffs
Community Development Council
Ad Hoc Fiscal Task Force Sub Committee
Task force email: obadhocfinance@gmail.com

CDC Meeting #142
Task Force Meeting # 4
Minutes of 05.11.11
9am-Town Hall Meeting Room
Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Brian Hughes, Harvey Beth, Robert Huss, Fred Hancock, Nancy Phillips, James Westervelt (recorder)
Non-Voting members Christine Flynn (MVC), Gail Barmakian (BOS)
Also attending BOS Walter Vail

Item: Minutes

Minutes of meeting Ad Hoc Fiscal Task Force meeting #3 on 04.27.11 were read and approved.
Minutes of CDC meeting #141 were read and approved.

Item: Public Comment-None

Item: Review

Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.

“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.

Objective:

- a. develops criteria for essential Town services.**
- b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
- c. recommend potential spending reductions.**
- d. recommend potential revenue increases.**

Item: Board of Selectmen non-voting member

The task force welcomed Board of Selectman Gail Barmakian as the new non-voting member and BOS liaison to the ad hoc task force replacing Ron DiOrio. Gail and Walter Vail both wanted to know how the ad hoc task force would coordinate and/or work with the Finance Committee. A concern was that the ad hoc task force would be doing the FinCom’s work. It was explained that the task force was focusing on long-range economic problems facing the town as stated in the review of purpose at the beginning of each meeting. The task force has a much broader perspective. The FinComs’ job is to work with the BOS focusing on the annual budget process and make their recommendations at town meetings. Steve Auerbach the new Chairman of the FinCom said the task force would try and determine the essential services currently provided versus what might not be essential. Also, the task force will work to build a consensus, to make recommendations to the BOS towards making needed changes in the way the town operates. Steve announced that Cathy Goudy would represent the FinCom on the Task Force as he is now taking over as Chairman of the FinCom for this upcoming year.

Item: Data Update-Embarkation Fees, Mopeds, and Alarms

Bob Huss reviewed his findings on the Embarkation Fees collected by the Steamship and remitted to the Town. There was discussion about cruise ships and fees they pay, if any. It was suggested to follow up with Harbormaster when we discuss that department. Priscilla Sylvia reported on moped fees and there was an also discussion surrounding the police responses to mechanical automatic alarm systems. These subjects highlighted a problem the town has regarding reporting and tracking of fees & collections. Gail suggested we look at the annual Auditors Management Report on deficiencies. **Priscilla will ask Michael for that report.**

Item: Essential Services Grid & Police Functions

The task force as a group spent the remaining time reviewing and amending the police department functions ranking grid. A number of questions, suggestions and tasks were brought up while reviewing the grid.

Are there any grant funds involved in the bicycle safety program and drug task force?

Is the youth task force a volunteer function?

School resource officer-how many hours per week? ----**Priscilla will ask.**

Parking fines and collections were again discussed. The CDC recommendations from two years ago were mentioned. ---**Jim will get the report to Walter and Gail for review.** This topic again brought up the need for some sort of centralized collections system for the town.

Parking enforcement—**Harvey will look to see if any out sourcing companies are out there.**

Harvey suggested a possible moped tax similar to the hotel/motel room tax.

Cruise ship visits were discussed and more clarification is needed. ---**We need to hear from Renee on this.**

Hostage Team and Drug Task Force---**Terry will check with Chief Blake on how they are paid and compensated.**

Mental Health—does the PD get reimbursed for services rendered? Pilot candidate? Or “Patient Security” h=their responsibility?

Special Events---recommend to the BOS to judge events and the town’s benefit and determine PD, FD and EMA costs involved.

Moving Violations—does any income generated come back to the town—**Terry will ask.**

Brain was asked to summarize the PD functions as to cost of services and efficiencies.

Steve was asked to email 2012 budget to task force members.

Item: Public Input-None

Future meetings will be on 5.25, 6.8, 6.22, 7.13, 7.27, 8.10, 8.24, 9.14, 9.28, 10.12, 10.26, 11.9, 11.23, 12.14, 12.28, and 1.11.12.

Documents:

Function rating grid

Meeting adjourned 11:05 am.

Oak Bluffs
Community Development Council

Meeting #142
Town Hall Meeting Room
05.11.11
11:12am

Members Present:

Terry Appenzellar, Priscilla Sylvia, Nancy Phillips, James Westervelt (recorder)

Minutes:

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Item: Reappointment

The members discussed their upcoming end of terms in June. No decisions were made at this time expect to discuss this at upcoming meetings.

Adjournment 11:30am.

