

Oak Bluffs
Community Development Council
Ad Hoc Fiscal Task Force Sub Committee
Task force email: obadhocfinance@gmail.com

CDC Meeting #141

Task Force Meeting # 3

Minutes of 04.27.11

9am-Town Hall Meeting Room

Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Brian Hughes, Harvey Beth, Robert Huss, Fred Hancock, Nancy Phillips, Renee Balter, James Westervelt (recorder)

Non-Voting members Michael Dutton, Christine Flynn

Item: Minutes

Minutes of meeting Ad Hoc Fiscal Task Force meeting #2, 04.13.11 were read and approved.

Minutes of CDC meeting #140 were read and approved.

Item: Public Comment-None

Item: Review

Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.

“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.

Objective:

- a. develops criteria for essential Town services.**
- b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
- c. recommend potential spending reductions.**
- d. recommend potential revenue increases.”**

Item: Town Election results

It was reported that after the first meeting of the newly elected Board of Selectmen no selectmen has been chosen to be the BOS non-voting member of the task force.

Item: Data update

The task force agreed to a town benchmark list of Oak Bluffs, W. Tisbury, Edgartown, Tisbury, Provincetown, Truro, Wellfleet, Nantucket, and Essex. These towns were selected based on population, taxes, geography and economy and similarities to OB.

Item: Essential Services Grid & Police Functions

A discussion followed regarding the rating system. The 5pt system adopted at our last meeting was revised to a:

- 3pts. – required by law or statute
- 2pts. – needed for public safety
- 1pts. – expected in a resort town
- 0pts. – not an essential service

The task force then began looking at the police department functions. Harvey suggested we start down the column of functions and pick out the #3's, required by law or statute. The task force then proceeded to rank the other functions of the PD.

During the discussion of the PD functions questions were brought up concerning a number of items.

Bob will research the embarkation fees collected by the Steamship Authority to see where the dollars go and possibly where they should go.

Michael will look into Police Summer Special average salary cost and benefits, special detail rates vs. covering pension and medical benefits, Parking enforcement and collections and home burglar alarms fines.

Brian said we should compare the functions with the actual town budget. Harvey said it would be helpful to know the number of personnel and hours of work needed to carry out the functions in order to ascertain the right costs to assign to a particular function. Terry said she would ask Chief Blake to identify specific work hours of functions.

Item: Action

Michael to look at Police Summer Special average salary cost and benefits, special detail rates vs. covering pension and medical benefits, parking enforcement and collections and home burglar alarms fines.

Bob look into embarkation fees.

Terry update grid with numbers and comments and check with Chief Blake on workload vs. functions

All review PD Merger Report, Westport Report, Compare Benchmarks, look at the Quinn Bill

Item: Public Input-None

Future meetings will be on 5.11, 5.25, 6.8, 6.22, 7.13, 7.27, 8.10, 8.24, 9.14, 9.28, 10.12, 10.26, 11.9, 11.23, 12.14, 12.28, and 1.11.12.

Adjournment of the CDC @ 10:48 am

Documents:

Town benchmark comparisons & function rating grid

Oak Bluffs Community Development Council

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Minutes were read and approved by CDC members at the beginning of the task force meeting. The task force meeting was the meeting for the CDC. The CDC did no other business.

Next meeting 05.02.11

