

Oak Bluffs  
Community Development Council

**Meeting #109**

**Minutes of 12.02.09**

**9am-Town Hall Meeting Room**

**Members in attendance:**

Renee Balter, Nancy Phillips, Alison Shaw, Priscilla Sylvia, Terry Appenzellar, James Westervelt (recorder)

**Item: Minutes of 11.18.09 minutes were read and accepted.**

**Item: Town Fees**

The committee began reviewing and comparing the fee schedule of Oak Bluffs with the fee schedule of Falmouth. **Jim** suggested that the OB's Town Clerks office should increase the birth and death certificates from \$5.00 to \$10.00 to be in line with Falmouth. He noted both towns have hospitals within its borders and both Town Clerks' offices provide this service for all its residents as well as any non-residents who use the hospitals. Not everyone had reviewed the fee schedules so this discussion was tabled until the next meeting.

**Item: Comprehensive Parking Plan**

**Renee** thanked **Terry** for her great work on the spreadsheet outlining the parking proposals. **Terry** commented on the need to check the numbers. She commented that we don't want an over estimate of parking spaces. **Jim** will recheck and come up with a conservative estimate. **Nancy** suggested signage that announces the seasonality of the parking limits (May through October). **Jim** questioned parking on Nashawena Ave/Park. **Priscilla** said that the two streets are not really town roads. It was also stated that they were too narrow to allow parking. **Jim** said that residents park on the street now. **Priscilla** produced the assessor's map that shows "right of ways" running to the rear of the houses on both sides of the park. The present day streets do not appear. It also showed that the town has not accepted the newly paved streets. **Nancy** will check with the Parks Commission as to who has jurisdiction over the present streets especially if the town has not officially accepted them. **Nancy** commented that parking possibly could be allowed if the streets were made "one way". Renee suggested we make a site visit to Nashawena Park. **Renee** also suggested the committee meet with the Roads and Byways Committee either Jan 6<sup>th</sup> or Jan 20<sup>th</sup>.

**Item: Miscellaneous**

**Renee** reported she informed Greg Coogan that she and **Terry** met with David Nathans and that he (Greg Coogan) can expect some contact from the museum if they feel they (MV Museum) can be involved in getting a planning grant and if that is something they (MV Museum) want to pursue.

**Item: Smoking and Texting**

**Terry** suggested that **Priscilla** email BOS Chair Greg Coogan and Town Administrator Michael Dutton her findings of municipalities that have adopted no smoking by-laws and for **Jim** to do the same regarding his findings on cell phone/texting use while operating a motor vehicle.

**Item: Crosswalks**

**Alison** researched this topic and reported the color green was used extensively in the state. She reported that painted crosswalks wear quickly and must be repainted annually. Crosswalks must be smooth for handicapped users and parents with strollers. Duratherm, a company that produces and installs decorative crosswalks for approximately \$5,000 per might be a solution for OB. **Alison** will check with R. Combra on the painting expense versus the Duratherm process.

**Item: Miscellaneous**

**Nancy** showed the committee a proposed ad/questionnaire by the Parks Dept asking for suggestions for the top of the Ocean Park Bandstand. She also mentioned grant money and possibility of partnering with the YMCA for lifeguards and beach management. She is also looking into grants from the United Way. She stated the lack of a Town Master Plan and the lack of printed policies and procedures impairs her quest for grant money. A discussion followed on the funding aspect of getting lifeguards on the beach. **Jim** will continue to press the Planning Board to move the Master Plan process forward. **Jim** said that policies and procedures of the town are not necessarily part of the Master Plan.

**Assignments:**

- **All: Derelict Buildings, continue to review all sample bylaws and the present town procedures.**
- **All: review schedule of fees**
- **Terry: to see how to change time limits on state roads**
- **Nancy: look into the Parks Dept. jurisdiction over the streets of Nashawena Park-report to Terry**
- **Jim: review estimates of park and walk areas-report to Terry**
- **Jim: and Priscilla work on letter to Greg Coogan and Michael Dutton**
- **Terry: update spreadsheet**
- **All: review updated spreadsheet**
- **Alison: check with Richie Combra on the crosswalk repainting and possibility of using a new product.**

**Meeting Adjourned 10:30am**

**Next meeting 12.16.09 in the Town Hall meeting room 9am**

