

Community Development Council
Meeting #61 11/21/07 9:00 – 10:30am

Members in Attendance: Terry Appenzellar, Renee Balter, Nancy Phillips (recorder), Alison Shaw (new member), Priscilla Sylvia, James Westervelt
Excused: Iona Pressley, Rich Westcott
 Minutes from 11/7/07 approved

Item	Minutes	Goal	Person(s) Responsible	Date of Completion
<u>CURRENT ISSUES</u>				
Sea View Revitalization	Executive summary of Sea View Revitalization Project done by Rich and Nancy at the 11/13/07 OB BOS meeting. Verbal request for Sea View Revitalization Implementation committee made at this time. CDC recommends formal letter to be written to the BOS detailing essential members of this committee.	Implementation committee formed to cont. Sea View Revitalization Project.	Nancy/ Rich -> BOS	12/07
Cost of Services (Police Dept., Highway & Parks & Recreation)	Terry enlarged spreadsheet sizes of Highway & Parks & Rec. Dept., and Police. Terry & Priscilla gave report on their informational session with the Finance Committee (FinCom) which was time-pressed but well received. Mimi Davisson pointed out that Town Employee Benefits are a line item in the budget for the whole town and somehow needs to be factored into the COS. FinCom would like a more detailed report in the near future.	Start COS analysis framework for town Departments.	Terry, Priscilla & CDC	2/08
Old Town Hall/Police	Terry did a preliminary draft of a business plan for Tivoli Center option (one of various options). As a starting point, future building size was considered at 18,000 sq ft at 4 different price points with an annual bond interest of 8% plus principle. Possible realistic timeline over 3 yrs. discussed. Whether what CDC has brainstormed about can fit into this space will have to be investigated further. The building must at least support itself in all aspects and not cost the town money.	-Pros and cons of various options to BOS	CDC	3/08

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<u>ONGOING ISSUES</u>				
Home Business By-law	Discussed lack of implementation for this by-law secondary to unforeseen events. Need to update original job description, work load, and analyst cost for the building office employee charged with this.	Implementation of By-law.	Priscilla, Jim	12/07
Affordable Housing/ Old Library	The use of this building is being handled now by the OB Affordable Housing Committee chaired by Ron DiOrio.	No further action		
-Offsite Parking for Home Businesses	no update	Offsite Home Bus. & Park and Ride Parking	Renee	2008
-Town dissemination Of information	Specifically 1) our CDC minutes and placement on website 2) Sea View Revitalization Concept Master Plan on website	Town Policy needed in general.	Jim & Rich	ongoing
<u>Next Meeting CDC</u>				12/5/07

