

Community Preservation Committee Meeting
5/3/2006 Oak Bluffs Historical Room

Members Present: Stephen Durkee (Chairman), Joan Hughes, Alison Shaw, Peter Martell, Harvey Beth, Cheryl Sashin, Charles Rock

Also present: Adam Wilson, Christine Flynn (MV Commission), Kerry Scott

-Stephen started the meeting at 10:05 am. **The minutes from 3/29 were approved unanimously.**

-Stephen introduced Christine who talked about the workshop the MVC provided. Committee members who attended praised her for the work she did putting that together. She stated she would act as a resource for the group in any projects that developed and pointed out that there was a lot of information available with the Massachusetts Community Preservation Coalition which is:

www.communitypreservation.org

Christine talked about Chilmark & Aquinnah having CPC's in place (5 Years). Good resource people to coordinate with in how to get CPC going and share ideas. She told Stephen she would get him names and telephone #'s of CPC resource people from those two towns.

-Stephen stated that the group has to now move beyond Town Meeting and begin to prioritize.

-Committee members discussed looking for help in developing the request for funding application. Cheryl presented a copy of an application from Chatham that she'd duplicate for the Committee to review. Peter asked if there is a project available to do as a model for future requests to be put together. He thought the CPC could take a year to get to first project and perhaps a fictitious project as a model to figure out needs. Committee members discussed what process could be developed to help a preservation project come to fruition and the establishment of subcommittees to handle the different parts of project development.

-Harvey thought the Committee should do a needs assessment, perhaps develop a master plan. What is the community looking for? How does CPC reach out? Before breaking into the elements and looking for projects to advance. He also wanted to know if all CPC's on island could get together for info share. Could Florence Seldon from Chatham's CPC come to OB CPC for more info share?

-Joan thought it was important to work with the Community Development Council as a way of finding out what community priorities are. The Committee discussed a calendar and establishing timelines for the Committee to follow. There was also discussion about the public being well informed about projects being proposed. The Committee then discussed keeping all residents informed about CPC activity. Ideas about "summer meetings" with seasonal residents were discussed. It was asked if the CPC could give a presentation coinciding with the Selectmen's "special" meeting that they have for summer residents. Stephen thought the Committee should have its own.

-Alison thought the 1st project should be a "head turner". This led to a discussion by members as to whether the Committee would work to develop its own projects or if they would lobby other individuals/community organizations to apply and help them develop the idea - application - approval - implementation. Cheryl said any applicant needs to do their own footwork. Committee members discussed how they can do their own project development and which would be the easiest. Peter thought that affordable housing would be the easiest. Kerry asked if there are proposals to be thought about. She suggested Pay Beach, affordable housing at the old library and old school. What about the Rogers Building? Peter said beach restorations will involve many different departments and agencies. Joan had concerns about not coming across as usurping other community group's areas of concern and priorities.

-Joan CPC needs to get its bookkeeping done. Start developing the paperwork necessary so that the group is ready to act. The group discussed funding. Line items were set up and at Special Town Meeting and it was voted on and approved to

have project and administrative funds available. Peter thought the CPC had about 18K for administrative costs.

-Cheryl asked what the status of the Administrative Assistant's position is.

Alison left the meeting to find out if the position has been approved.

-Kerry asked to expand on the notes taken from the last meeting with regards to the position. Questions were asked about the job requirements and pay. A discussion ensued about the status of the position, if anyone had applied for it, was Adam officially becoming the AA for the Committee? Stephen said he would talk to Casey about the AA position. Cheryl asked that the AA position be tightened up by next meeting.

-The Committee then moved onto the application Cheryl had found from Chatham's CPC. Cheryl asked if the application can be modified by the group or is it a subcommittee responsibility. Charles said application should be changed around (Chatham's) and used for the time being. Alison said Chatham's and Nantucket's should be used.

Joan and Alison were nominated to head up the editing of the draft application form and having OB's version for the next meeting. Cheryl said she would also support working on the form.

-Alison stated that she hopes that Christine will continue being involved in the process but doesn't have to keep attending meetings.

-Christine said that the MVC has lots of background information.

Charles asked that subcommittees should be assigned as soon as possible and that a calendar should be in place. Joan talked about committee members that have not been in attendance. Kerry said that appointing authorities should be notified if members are asked to resign from the Committee. Harvey also talked about having associate members. The group discussed more members to help back up the AA position since it is only part time. There was talk about having partners, like the CDC in figuring the structure of the CPC.

Peter left the meeting at 11:30

Stephen presented to the group an action plan for the next meeting. It was as follows:

1. Wrap up the Administrative Assistant's position. (Stephen)
2. Rough draft of OB CPC's Application Form from Joan and Cheryl.
3. Harvey to figure out ways for Committee to engage in town/resident outreach.
4. Summer Resident meeting for CPC info/share. (Stephen?)

-The Committee reaffirmed the next meeting for May 17th @10:00am in the Library's Historical Room.

The meeting adjourned at 11:40 am.