

CPC MEETING  
5/17/2006 10:00am

Library Historical Room

Members present: Stephen Durkee (Chair), Alison Shaw, Joan Hughes, Cheryl Sashin

Also present: Adam Wilson, Casey Sharpe

The meeting began at 10:15am. There was no quorum for voting.

-1<sup>st</sup> item for discussion was the CPC's Administrative position. Casey talked about how the job position was initially perceived as a part time job and the pay scale would be in accordance with other recorders for community review boards that get paid \$25 - \$30 an hour. The Personnel Board looked at position and a comprehensive classification study has been done.

-Casey looked at the job description for the Zoning Administrator (ZA), and his responsibilities. She proposed to the committee that the ZA's position should be upgraded to include the AA position. This would do two things:

1. Change Adam's pay from hourly to a salaried position;
2. ZA job description goes from being quasi-professional to professional. It becomes more of a research position that exercises independent judgment.

-Joan asked Casey the Building Inspector's opinion which was said to be fine. Finances were also discussed. Salary would be borne by CPC and theoretically paid in part by CPC funding.

-Casey said there would be streamlining. Nobody else applied for the position. Union rep has to still review.

Joan said that AA should have professional ability to schedule hours according to position's needs. The legal standard is about the position's description and about the person being the resource person across the board for different departments and review boards. The position will be negotiated. June 7th is union/personnel board meeting. Cheryl said she wanted to attend the union meeting. She said she has reservations about the CPC being involved with the union. No way out for CPC once AA is member of the union.

-Cheryl thinks the AA position will snowball into something bigger and that Adam may not be able to handle the additional workload. Adam suggested for Committee Members wait to see if personnel board/union accepts job description change and then as a Committee take a vote to see if it wants the AA be a member of the union person working with the CPC.

-Alison asked about CPC members who are not coming to meetings. Stephen said he has put in calls and will follow up more as to absent members and their commitment to the Committee. Stephen talked about follow with committee member's not attending. The group talked about procedural ways to get members to attend or to resign.

-Stephen said he has had talks with other CPC Chairmen including Susan Phelps of West Tisbury and Barry Rector of Nantucket.

Joan and Cheryl handed out OB version of Nantucket's application package. Joan said that Nantucket basically formatted their application along 30B guidelines (Affordable Housing). Cheryl said application and timeline calendar still needs to be addressed. Joan said that Michael Goldsmith will be legal counsel and thought that final draft application go by him for review and be paid for out of administrative costs.

Cheryl talked with Nantucket Chairman about parts 6 & 7(deed restrictions, memorandum of understanding). The application should cover all expenses for searches and restrictions. Cheryl asked for Committee approval and setting up timelines.

-Stephen talked about once a month meetings during the summer.

Joan said that the Board's membership needs to be shored up first. Cheryl thinks a vice chair would be good to have.

-Stephen said that a regional CPC meeting is in the works.

The group proposed the next meeting of the CPC should be moved to 6/14 instead of 6/7.

The Group finished at 11:15.