

CPC MEETING 8/9/2006

Oak Bluffs Library

Members Present: Stephen Durkee, Charles Rock, Peter Martell, Alison Shaw, Cheryll Sashin.

Also Present: Adam Wilson, Zoning Administrator

The meeting began at 10:10 am. Peter announced that he had been sworn in for another 3 years on the committee. He wants the application form to be finalized and sent to counsel so that he can go ahead and submit a request for funding to replenish the town beaches. Committee members talked about beach replenishment and possible dredging projects and how to utilize the islands' dredge to do beach replenishment. The committee stated that there is a dire need to redo the beaches in town.

-The Committee motioned to approve minutes from the June 14<sup>th</sup> meeting. **The vote was 5 – 0 to approve.** The minutes from July 12<sup>th</sup> were also motioned for approval. **The vote was 3 – 0 with two abstentions.**

*Clerk's note: Subsequent conversation with Town Clerk's Office confirms that without a quorum, which was the case with the July 12<sup>th</sup> meeting, there was no official meeting and therefore no official minutes were taken to be approved.*

-The Committee took up revisions to the application form application form. Adam made a change to the application to include the town seal, committee member's names and the new P.O. Box. (3226).

-Charles talked about West Tisbury's progress with their CPA and how the Committee should begin to format a one page form for submission to the CPC. Committee members talked about having an initial application form that would be short with just basic information.

-Charles stated that the application form needs to be finished and sent off to Town Counsel for review because there is a time frame for those who want to apply and still have enough time to meet the application's deadline for submission.

-Peter thinks that there already isn't enough time for anyone to apply and be ready for town meeting next April. Stephen thought that there is enough time and cited the bandstand renovation and beach replenishment as two ideas that have been talked about and should be pursued.

-Stephen talked about the bandstand renovation and the Dunkels work in its restoration. Stephen talked with Priscilla Silvia about replacing the metal rails from the seawall to the SSA. The project would have to be done in sections. Committee talked about the steps needed and how one finished section could spur donations and other money towards the completing the entire project.

-Charles made some suggestions for changes in the application. P.O. Box 3226 is established as the Committee's mailbox and deadline date for applications will be November 1<sup>st</sup> in order for projects to be in warrant article for April Town Meeting. Legal questions were asked in the application form. Cheryll and Charles talked about omissions in protective clauses. Alison suggested submitting all legal language to counsel and have them determine what is necessary to protect the committee. Peter talked about the Committee doing its own projects and being able to pay for it through administrative expenses. Cheryll disagreed about whether or not administrative costs can be spent with or without town approval.

-The Committee decided to make whole scale changes to the application and then vote as a committee on those changes.

-By consensus the committee approved the PO Box. Items 10 & 11, which listed support documents to go with the application, were also discussed as being necessary. Section 2 had changes in language made as well. The question of community v. affordable housing was discussed.

-Charles asked if the CPC has in fact studied the needs of the town. Stephen said there has been some information gathered on what was felt the town could benefit from the CPA. Charles read from the MV

Times article about West Tisbury's 13 page plan and if the CPC is being duly diligent in preparing its own "plan" for projects.

-Charles said he would get West Tisbury's document for review. He also asked if committee has had open meeting yet for public information. Stephen said it's planned but the Committee wants to have a completed application first to hand out at the end of the meeting.

The Committee reviewed other upper case/lower case problems in the application. The overall text would have to be rearranged.

-Adam stated that he could generate a form tying in the application's requirements for a CPA funded project.

Peter motioned to have the committee approve changes made, including an application form from Adam and sent to counsel for approval. Cheryll seconded.

**The committee voted 5 – 0 to approve the changes and get the application available ASAP.**

The Committee discussed timelines and how to move forward. The members talked about notifying people interested in town projects (Bandstand, Beach improvement), to say the CPC application will soon be available. Alison said she would contact Friends of Oak Bluffs for follow up to CPA's request for funds .

-Charles said he would do a press release.

**The committee, by consensus, decided that they would meet next on August 23<sup>rd</sup> at 10:00am.**