

Minutes  
CPC meeting 10/18/2006  
Oak Bluffs Library  
2nd floor Conference Room

Members present: Steve Durkee, Chairman, Alison Shaw, Harvey Beth, Joan Hughes, Cheryll Sashin, Peter Martell.

The meeting began at 10:05am.

-Steve brought everyone up to date on the application form. He told the committee that the form was at Town Counsel's office for final review and it should be approved soon.

-Steve made a motion to accept minutes from the September 6th meeting. Harvey seconded.

**The committee voted unanimously to accept minutes from the 9/6/2006 meeting.**

-Steve then talked with Committee members about a press release to update the public on the CPC's efforts to put out an application form. He handed out the release which Charles Rock had put together several months ago.

-Harvey informed the Board about the Special Town Meeting's vote to approve the money allocations for CPC funding. The Committee talked about the public awareness of CPC funding. Harvey told Committee Members that the Finance Committee understands the funding aspects and how the money will be appropriated.

-Peter talked about the application deadline. The Committee discussed moving the deadline back to December 1st. There was concern about having enough time to get proposed projects on the April Town Warrant.

-Joan talked about many groups she knew that were ready to submit.

**By consensus the Board agreed to move the application deadline date from November 1st to December 1st.**

-Committee members talked about other towns psa's that have appeared in the newspaper.

-Steve said he would pull other town's cpa announcements from archives and review their ideas in order to write up the Committee's press release.

The next agenda item was for the committee to recruit new members replacing other members of the Committee who have failed to attend meetings. Steve had received word that James Westervelt of the Planning Board would be interested in taking David Wessling's place and Mike Marchand would replace Buddy DeBettencourt from the Parks Commission. Steve told the Board there would have to be a change in meeting days to accommodate the new members. He asked if the CPC could meet on Tuesdays instead of Wednesdays.

-Committee members discussed the date change.

-A motion was made and seconded to change the meeting date to Tuesdays.

**The committee voted unanimously to change the date of CPC meeting to the first and third Tuesdays of each month.**

-Harvey talked about the concerns the Finance Committee has with staying in the loop on all spending articles they need to approve at Town Meeting. He talked about the FinCom's department budget review process and the concern certain members of that committee have that the CPC does not engage itself in spending matters that could be perceived as being clandestine.

-Cheryll stated that the Finance Committee is responsible for the general funds of the town. The FinCom is welcome to look into the CPC activities in developing proposals for town voter consideration but has no jurisdiction as to how the Committee approves its proposals for town vote.

-Harvey restated that FinCom members are welcome to attend CPC meetings.

-Committee members discussed the advisory nature of both committees and how they can work together on spending matters. Harvey did think that the FinCom does have the right to recommend/vote on every spending article, including the ones recommended by the CPC for

community preservation, for town meeting.

-Steve said he would contact Charles Rock about the day change of CPC meetings.

The Committee looked at Tuesday, November 7th as the date of the next meeting.

-Steve said he would research the role FinCom has in approving spending proposals to the town. He told committee members that it was important to get applications from interested parties so that they can be on the town's agenda in April.

-Committee members talked about completed applications due by December 1st.

-Cheryll brought up the subject of compensation for the Administrative Assistant. Stephen told Cheryll that Adam had already been paid for the work done for the CPC through August. He submitted a payroll worksheet for the hours he had done for the committee and the request was approved and signed by Board members at the 9/6 meeting.

-Board members voted to adjourn.