

Oak Bluffs CPC Meeting
09/09/2008
Oak Bluffs Library 2nd floor conference room

Members Present: Stephen Durkee, Chairman. Alison Shaw, Peter Martell, Nancy Phillips, Harvey Beth, Charles Rock (via phone), Cheryll Sashin, Joan Hughes, James Westervelt.

The meeting began at 4:15pm. Minutes from 5/6 were motioned for approval.

The Committee voted 8 – 0 - 1 to approve the minutes from May 6th.

-Steve welcomed everyone back from the summer. 1st in the agenda was a review of past projects and how much had been spent to date. Adam showed in his report that several projects were finished but still had small balances in their accounts.

Members discussed protocol as to how to get funds back from projects deemed finished. Harvey asked if it was necessary for left over revenue to be voted back by town meeting. He thought that the Committee would have to recommend to voters a return of unused monies from projects completed under their budgets.

-Peter asked Nancy what had been spent for the Seaview Avenue railing project. Adam stated the various RFP's he had processed dealing with that project.

-Adam said he'd like to contact the applicants who have remaining balances and ask them 1st "are you done?" Members agreed that should be done 1st and then devise an action to get remaining funds back into the general fund.

-Adam and the committee discussed the septic loan program and how no funds have been allocated. Adam pointed out in the application there would be a report on the progress of the program that was due in June and no report had been given. Harvey said a letter could be written asking if the project is not going forward by a certain date for the committee to set a deadline so that they can recommend rescinding the allocation for voter approval.

-The Committee discussed the recent grant the Affordable Housing Committee received for the Old Library Conversion. Harvey talked about the procedural steps being taken to move the project forward. James also talked about plans being developed and how the project hopes to be fast tracked.

-Committee members next discussed the 14K already spent for rental assistance. Adam stated that the allocation went for 7 -8 properties in Oak Bluffs. Cheryl asked if the amount could go up or down and are there more homes to be subsidized. Harvey said there was room for three more homes to be in the program. Questions arose if the program had enough money. Adam stated that the bill he received was a quarterly bill for three months so costing out the entire year seemed to indicate there would be enough money. Committee members discussed how the program is structured.

-Adam talked to members of the committee about a project update form he had completed as part of a requirement by the State in order to receive matching funds. The "CP-3" report goes to the Office of Energy and Environmental Affairs. He said the report had to be done by September 15th and he had already done it.

-Committee Members talked some more about reimbursement of funds not spent. It was agreed that correspondence should be sent asking for completion letters and then investigate with either Michael or Paul whether or not a town meeting vote is needed to appropriate back unused funds.

-Peter commented on the great job that was done with the Tabernacle's Cupola Restoration.

-Next was a report Adam handed out done by Tony Nevin, West Tisbury's CPC Administrator that reports on all the CPC projects done island wide to date. Members discussed recent articles in the papers about the CPA and the comprehensive total funding that has been spent so far for projects across the island.

-Peter asked if there was any progress in the ball field project. Adam stated the Parks Department was planning on clearing the trees this fall. Discussion ensued about Ocean Park's drainage problems tied in with wastewater.

-Adam told committee members that the deadline for applications was October 17th @ 4 pm. Steve said he'd put a display ad in the paper. Cheryl and Adam discussed the allocated amounts for the Old Library Conversion project. Peter asked what the State match might be. Adam said he heard 65%.

-Cheryl asked Adam to bring the current balances in the CPA fund for the next meeting.

Joan asked if there can be a different time for the CPC to meet because the ConCom has meetings every Tuesday.

The Committee agreed to meet later in the day on Tuesdays at 5:30pm. There was discussion on meeting September 23rd which was the 4th Tuesday for the month. The Committee agreed to want to stick to a schedule of the 1st and 3rd Tuesdays each month as the regular schedule for the committee. The location would be the same; the time would be 5:30 pm.

-The next scheduled meeting was for Tuesday, October 7th @ 5:30.

Nancy was welcomed to the committee as the representative from the Parks Department.

The meeting adjourned at 5:15pm.