

DRAFT
Oak Bluffs CPC Meeting
1/11/10
Oak Bluffs Town Building Department Office

Members Present: Stephen Durkee, Chairman, Alison Shaw, James Westervelt, Joan Hughes, Harvey Beth, Nancy Phillips, Jevon Rego and Cheryll Sashin*

*Arrived after vote for minutes approval.

Also Present: Adam Wilson, Zoning Administrator and Administrative Assistant to the CPC.

The meeting began at 4:30 pm

Minutes from the last meeting were reviewed. A motion was made and seconded to accepting the minutes from December 14th

The Committee voted 7 - 0 to accept the minutes.

-The committee discussed whether or not there should be another deadline for remaining funds. James said that funds can be applied for at any time and if necessary could come to town voters at any special meeting. Stephen said the allocation should be at annual and not during the special. Committee Members talked about money still available and opportunities for recommending other projects after April's town meeting. It was thought to leave it open and take any application as it comes.

-Cheryll asked about interest that has not been reported. Harvey asked for a financial statement on the CPA's account for the public hearing. There was talk of who could be responsible from the financial team to generate such a report. Adam stated that there was a report about accrued interest given to the committee the previous year and during the recommendation process the additional \$60,000 in interest was factored into the recommendations made for the church window project and the firehouse museum.

-Committee members wanted Town Administrator Michael Dutton to generate a report on the financial situation of the CPA account and know more about the status of the match from the State through the Coalition Network.

-Next item was a discussion on when to have a public hearing for the projects being recommended in April. The public input meeting was scheduled for March 1 @ 4:30 pm (*The meeting has been scheduled for 5:30 pm*)

-There was discussion on having public input meetings before the process begins according to what the Preservation Act says. This would cover public sentiment as to what town residents feel is the best way to spend CPA money. There was discussion on getting more info on the town web site. Jevon stated his concern that many residents still don't know what the CPA is and what the CPC does. Stephen said the annual is the real public meeting where a majority of people get their information.

-James asked if a summer meeting is best to explain the CPA since summer residents pay the most in taxes and get little back in services. Harvey said that perhaps a coordinated effort among all CPC coordinators island wide would make things more pro-active. Stephen said a summer meeting would be appropriate and should be separate from the summer Board of Selectmen's meeting where a host of other topics are discussed. The Committee debated whether to have the meeting in July or August or one in each month. Nancy said the Parks Department had very good attendance for a July meeting but not so for August.

-Stephen asked about the courthouse application and if other towns are a go. Adam reported that West Tisbury and Chilmark and Edgartown had agreed but were still waiting on Tisbury and Aquinnah

-Under new business, Jevon asked if there was any feedback from those applicants turned down. Adam said at the present time no one had responded to the rejection letters sent out right after the 12/14

meeting.

-Nancy reported that she had followed up on the committee's request to have a second bid for the preservation of the picnic pavilion. She handed out a cost estimate from Chip Mitchell and Sunrise Builders that was \$2,135 less than the cost estimate submitted by the Dunkel Brothers. She said there might be an additional cost for drawings either the Cottage City Historic District or the Building Department might need.

-Jevon asked about how bidding works for public projects. Adam handed out a copy of the 30b uniform procurement act. There was discussion about it. Jevon asked about oversight. Harvey said it's the town's responsibility to make things accountable. Cheryll said that Michael is the procurement officer and oversees spending. There was discussion about local contractors who are considered favorites in securing town work projects. Jevon said the big dollar figures of some of the town projects make a case for more transparency in the bid process.

-The committee decided to have its next scheduled meeting February 1st @ 4:30 pm

-The meeting adjourned at 5:15 pm.