

Oak Bluffs
Community Development Council
Ad Hoc Fiscal Sub Committee
Task force email: obadhocfinance@gmail.com

CDC Meeting #165
Task Force Meeting # 27
Minutes of 04.25.12
9am-Town Hall Meeting Room
Members in attendance:

Chairman Terry Appenzellar, Priscilla Sylvia, Renee Balter, Fred Hancock, Bob Huss, James Westervelt (recorder)
Non-Voting member Christine Flynn (MVC)
Also attending BOS Chairman Kathy Burton

Item: Minutes

Minutes of Ad Hoc Fiscal Group meeting #26 & CDC meeting #164 on 04.11.12 was read, and accepted.

Item: Public Comment- None

Item: Review

Terry reviewed the goals and objectives of the task force. The goals and objectives will be read at the start of all meetings to keep the task force focused.

“To review certain aspects of Town of Oak Bluffs’ fiscal situation toward resolution of projected deficits. The examination should consider future economic expectations (growth, recession) and propose revenue increases and/or spending reductions as well as efficiencies (town and regional, including privatization). The committee report should document all opportunities reviewed, including those already implemented by the Town.

Objective:

- a. develops criteria for essential Town services.**
- b. recommend efficiencies in Town operations, including cessation, privatization and regionalization.**
- c. recommend potential spending reductions.**
- d. recommend potential revenue increases.**

Item: EMS

Town Administrator Bob Writenour has distributed our EMS report and the FinCom will review the report at their meeting on 5.17.12

Item: Council on Aging

The group once again reviewed the benchmark COAs with particular interest in provided programs and services comparing them with our OBCOA programs and services. Renee suggested we compare successful COAs programs with the OB COA to see if there is more we can do. Informative newsletters, websites, annual reports, revenues from rentals and grants are areas of interest for the group.

A discussion was had on the need for better tracking of income and expenses. The group questioned the duties of the “outreach” worker. Priscilla will ask our personnel dept. for job descriptions of COA employees

The group discussed the following possible recommendations for the OB COA:

- OB COA publish a good cost effective newsletter that provides value to seniors and does not waste paper.
- Post info on the town website.
- Does OB apply for grants, if so which ones, if not, why not?
- Account for all donations properly; document policies for distribution/use of donated funds
- Quilters’ Fund – ditto
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- Document policies for rental of the space to non-municipal functions; approved rates schedule; money comes into Town
- Organize Volunteers to provide more services
- Conduct a survey of elders to see what they want/need
- Evaluate van/driver needs vs. cost and risks from accident
- Create a regional/local framework that avoids duplication and makes effective use of local resources

Terry will check with The Center for Living on the services they provide.

All group members will check their respective benchmark programs for filling in our excel data.

Item: Public Input

None

Adjournment: 10:18am

Materials: Benchmark Town COA data, Essential Services grid, excel data

Next meeting: 05.23.12

Renee to Chair the meeting

Oak Bluffs Community Development Council

Town Hall Meeting Room

Meeting #165

04.25.12

9am

Members Present:

Terry Appenzellar, Priscilla Sylvia, Renee Balter, James Westervelt (recorder)

Minutes:

The CDC did not conduct any CDC business on previous meeting day except the above ad hoc task force so there were no minutes to approve.

Adjournment 10:18am

